



# State of Utah

## DEPARTMENT OF PUBLIC SAFETY DRIVER LICENSE DIVISION

Gary Herbert  
Governor

Chris Caras  
Director

Keith D. Squires  
Commissioner

PO BOX 144501  
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Office: 801.965.4437 – Fax: 801.964.4499

### Request for Photo Based on Permissible Use #4 of the DPPA

Licensed private investigative agencies may obtain highly restricted personal information under the Driver Privacy Protection Act (DPPA) through the Utah Driver License Division. However, as outlined in the Driver Privacy Protection Act, permissible use (b)(4), highly restricted information can only be obtained for: use in connection with any civil, criminal, administrative, or arbitral proceeding in any Federal, State, or local court or agency or before any self-regulatory body, including the service of process, investigation in anticipation of litigation, and the execution or enforcement of judgments and orders, or pursuant to any order of a Federal, State, or local court.

#### PERSON REQUESTING THE DIGITIZED PHOTO

Date of Request:

Private Investigator (P.I.) Name:

Daytime Telephone:

P.I. License Number:

Number of Pages Including Request:

P.I. Agency:

Identify the name of the employer, client or Federal, State, or local court, agency, self-regulatory agency that the P.I. is working in behalf of:

Name:

Contact Person:

Address:

Telephone Number:

If this request is in connection with any pending civil, criminal, administrative, or arbitral proceeding in any Federal, State, or local court or agency or before any self-regulatory body, please identify the type of proceeding, check one:

Criminal

Civil

Administrative

Arbitral

If there is a current matter pending before any tribunal, please include and identify with this request an appropriate pleading from the tribunal where the matter is pending, which identifies the name of the tribunal, the name of the parties, case number and jurisdiction of the tribunal: (documents required – i.e. court docket)

If this request is made *in anticipation of litigation*, please identify the type of litigation anticipated, the tribunal where the litigation will be filed, and whether the person to whom the photo pertains is a witness or a potential party to the litigation:

#### PERSON TO WHOM THE DIGITIZED PHOTO PERTAINS

Last Name:

First Name:

Middle Name:

Date of Birth:

Driver License or ID Number:

Social Security Number:

Explain how the person is associated with the proceeding or anticipated proceeding (i.e. party or witness) and why the photo is necessary: (attach additional sheet if needed.) Please fax the completed form and supporting documentation to 801.964.4536. After two business days, the photo can be picked up, paid for, and signed for at the Driver License Division located at 4501 South 2700 West, Salt Lake City (3<sup>rd</sup> Floor.) There will be a \$5 fee per photo. Private Investigator must show proof of valid agency/agent license. If there are any questions regarding this change, please contact the Driver License Division at 801.965.4324.