



## Utah Driver License Division Fee Waiver for Homeless Fact Sheet

In accordance with UCA 53-3-105, The Driver License Division shall waive the application fee for a Utah Identification Card if the applicant provides written verification of homelessness.

### 1. Who is eligible to apply for an identification card fee waiver?

An individual is eligible to apply for the fee waiver if they are homeless as defined in UCA 26-18-411, 35A-5-302, or if they are an individual whose primary nighttime residence is a location that is not designed for or ordinarily used as a sleeping accommodation for an individual.

To be eligible for the waiver, a homeless individual must submit to the Driver License Division a "Verification of Homeless Status to Waive Form".

### 2. How can a homeless individual obtain a free identification card?

An individual who is applying for a fee waiver identification card must provide all required documentation. To ensure the application process goes as smooth as possible, remember, faxed or photocopied documents will not be accepted. Non-English documents must be accompanied by a certified translation of the document. The translated document must be translated by one of the Division's approved translators:

<https://dld.utah.gov/interpreter-translator/>

The following documents are required to obtain an identification card:

#### U.S. Citizen, U.S. National or Permanent Resident Alien

- **Identity and Legal Lawful Status Verification** - State issued birth certificate, U.S. passport, valid Permanent Resident Card, certificate of Naturalization or certificate of Citizenship. (must provide one)
- **Social Security Verification** – W-2, SSA-1099, pay stub with applicants name and social security number or social security card. (must provide one)
- **Utah Residency will be met by the "Verification of Homeless Status to Waive Fee Form".**

For a list of approved documents for Non U.S citizens here under a legal status can be found at

<https://dld.utah.gov/required-documents>

### 3. Where does an individual apply for the identification card?

- An individual must apply in person at any Driver License location and complete the application for an identification card. Office locations can be found at <https://dld.utah.gov/office-locations/>
- An appointment can be made for the Driver License location you would like to visit on our website at <https://dld.utah.gov/id-sort/>

### 4. How many days does an individual have to submit the verification form once it has been signed?

The verification form will be valid for 60 days after the signature date. One identification card will be issued per verification form.

### 5. How does an individual receive a replacement identification card?

An individual will be required to complete a new application and provide a new verification of Homeless status fee waiver form.

**Additional questions can be answered by contacting Customer Service 801-965-4437 or <https://dld.utah.gov>**